

WVMNSAC
May 28, 2025
Zoom Meeting
10:00 AM

Present on Zoom: Rebecca Linger, Jessica Chambers, Kay Hart, Kieren O'Malley, Rich Brager, Scott Warner, Steve Swank, Emily Grafton, Mike Vernon, Andy Dalton, Tommy Zietz, Nicole Svajlenka, Laurie Moy

1. Welcome: Rebecca Linger
Introduced Jamie Chambers, our new treasurer, and Laurie Moy, in charge of CQI
2. Minutes from March 12, 2025
Approved
3. Continuous Quality Improvement Committee: Mike Vernon & Rich Brager
Our objective is to enhance continual quality improvement using the Deming philosophy for the MN program.
Maintain monthly meetings
13 Categories
 - a. Advisory Committee Meetings open to members by Zoom
 - b. Distribute meeting minutes to all members
 - c. Motion made that members attending Zoom meetings open to public will be muted; Motion
– Mike Vernon; 2nd – Andy Dalton; Motion passed
 - d. Motion made to send minutes to all members; Motion – Rich Brager; 2nd – Mike Vernon; Motion passed
 - e. Have at least one SAC meeting in person per year
 - Should include a meal
 - DNR offered to host and pay for meal
 - Have meeting in October to avoid bad weather and to discuss year's upcoming events
 - Scott Warner will check on Weston Facility for October
 - f. Motion for at least one in person SAC meeting per year; Motion Tommy Zietz; 2nd Emily Grafton; Motion passed
 - g. Bylaws require 4 SAC Meetings per year
 - h. Motion to require Chapter President or Alternate to attend SAC Meetings; Motion – Tommy Zietz; 2nd – Mike Vernon; Motion passed
 - i. Have each chapter elect an at large member to attend SAC Meeting
Mike Vernon move to table the motion and discuss during By-Laws; 2nd Emily Grafton
 - j. Expand Committee duties
4. Nominations for Officers:
 - Mike Vernon President – Open
 - Vice President – Open
 - Secretary – Becky Linger
 - Treasurer – Jessica Chambers
 - At-Large Member -
5. Changes to Bylaws – Becky Linger
 - a. Accept change to Duty Roster
 - b. Changes to article 1
 - Chapter President – No term limits
 - At Large Member – 2 yr term
 - DNR Representatives do not vote
 - Officer name changes
Chairperson becomes President
Vice Chairperson becomes Vice President

- Change Strategic Action Committee to Strategic Action Council
 - c. Next meeting we will discuss making non-profit umbrella treasury changes for chapters
 - d. Appendix C – For profit or to advocate, lobby, or promote political agendas or business endeavors under the Master Naturalist Auspices
 - e. Motion to approve bylaws as amended to be emailed to the membership; Motion – Mike Vernon; 2nd – Andy Dalton; Motion passed
6. 2026 WVMNSC State conference at Camp Dawson Event Center
- a. Active military base near Fairfield
 - b. Reasonable prices
 - c. All attendees must have a real ID and short background check
 - d. No on site registration available
 - e. Dates July 23-26, 2026
7. CQI Presentation – Laurie Moy
- a. Functioning Areas
 - Statewide communication and database
 - Accessible anywhere
 - Built in redundancies
 - Allow us to grow
 - Centralize and researchable
 - b. Database Options
 - Hub Spot - \$800.00 per month
 - Constant Contact - \$160.00 per month
 - Intuit Mail Chimp - \$60.00 per month
 - Not a tool for reporting volunteer hours; newsletter possibilities; recommend website audit
 - Potomac Valley uses Track It Forward for tracking volunteer hours - \$1500.00
8. New Business – Kay Hart
- a. Reminder for Chapter displays
 - b. Silent Auction items from each chapter
 - c. Meeting at 4 PM Friday at the conference
 - d. 163 people are currently enrolled
9. Motion to Adjourn – Motion – Rich Brager; 2nd – Kay Hart; Motion passed