

WVMNSAC Meeting Minutes
October 4, 2023
University of Charleston School of Pharmacy

Present on Site: Rebecca Linger, Steve Swank, Keith Richardson, Mike Vernon, Scott Warner, Kieran O'Malley, Michelle Fonda, Kay Hart, Andy Dalton

Present on Zoom: Greg Phillips, Lou Scavnicky, Rich, Brager, Carol Nix

1. Welcome: Preparing for the next 20 years
Rebecca Linger stated that next year is the 20th anniversary of the WVMN. Our original organizers should be recognized. We need to make our membership aware of our progress over the years.
2. Minutes from April 11, 2023 Approved
 - a. Motion by Mike Vernon
 - b. Second by Kay Hart
3. Treasurers Report
 - a. Grand Total Convention Receipts \$15,292.94
 - b. Total Convention Shortfall \$3,011.47
 - c. United Bank Balance (9/30/23) \$6,434.84
4. Actions & Accomplishments
 - a. Elk River Cleanup: Bernie Howe and two volunteers removed 300# of debris
 - b. Presidential Volunteer Awards – no action
 - c. Manual Updates – Pending
5. 2023 Conference Debrief
 - a. Much positive feedback
 - b. Lesson learned – read the fine print
6. 2024 Conference
 - a. Cacapon State Park – July 18 -21, 2024
 - b. 4 classrooms, pavilion, and block of 60 rooms reserved to be released 1 month prior
 - c. Lodging rate \$107.00 per room
 - d. Conference Committee from Potomac Valley
7. 2025 Conference Planning
 - a. State Parks that will accommodate our group = Chief Logan, Cacapon, Pipestem
 - b. Rebecca Linger will send email to each chapter requesting ideas for conference planning, eg Cedar Lakes, The Milton Projects, Greenbrier, Ski Resorts, Davis & Elkins
 - c. Keith Richardson proposed regional meetings and size capping possibilities
8. Bylaw Changes

Michelle Fonda recommended:

- a. Chapter succession plan for leadership turnover
- b. Framework or new officers and replacements
- c. More uniformity between state chapters
- d. Succession Committee was formed to research and make recommendations at next meeting. Members are: Mike Vernon, Lou Scavnicky, Michelle Fonda, Rich Brager, Kay Hart, Greg Phillips

9. State Assessment of Chapters

- a. Michelle Fonda Requests:
 - Contact information from each chapter
 - Number of certified and non certified members
 - All of the chapters' bylaws
 - Poll of interests of coordinators and members
- b. Question was raised as to how to bring chapters more in alignment with each other.
- c. Andy Dalton suggested a coordinators breakfast
- d. Steve Swank requested a statewide incentive for certification
- e. Keith Richardson asked about recognition for recertified members and an incentive for them to stay active
- f. Motion was made that the succession committee research and report at the next meeting on the incentives and recognition of certification and recertification
 - Motion made by Steve Swank
 - Seconded Keith Richardson

10. DNR Updates

- a. Michelle Fonda is our new MN Coordinator with the DNR as well as the Wild Yards Program Coordinator
- b. Scott Warner suggested that we include our 20th anniversary promotion in our conference planning

11. Next meeting set for Wednesday, January 17, 2024; 10 – Noon; by Zoom

12. Adjournment

- a. Motion Mike Vernon
- b. Second Keith Richardson

Report submitted by Steve Swank, WVMNSAC Secretary