

TO: WVMNAC
FROM: Elaine George

DATE: October 18, 2011

SUBJECT: WVMNAC Teleconference Meeting Minutes – October 18, 2011

WV Master Naturalist Advisory Committee

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| *Andy Dalton, Canaan Valley | Stephanie Swaim, Potomac Valley |
| *Penny Miller, Ohio County | *Jim Van Gundy, Davis and Elkins College (retired) |
| *Sheldon Owen, WVU Extension Service | *Ellen Hrabovsky, Monongalia County |
| Jim Fregonaro, DNR | Sheila Ables, Gilmer County |
| Melissa Brodsky, Marion County | Walt Kordek, DNR |
| Pamela Glasser, Upshur County | Russ McClain, Davis & Elkins |
| *Tom Zeitz, Tygart Valley | Bill Church, Gilmer County |
| Jim Waggy, Kanawha County | *Elaine George (recorder), Canaan Valley |
| Ellen Murphy | *Carolyn Barker, Kanawha County |
| *Frank Barker, Kanawha County | Nancy Little, Potomac Valley |

* - denotes attendee

Potomac Valley, Upshur, Marion, and Gilmer County chapters were not represented.

Old Business

1. **June 12, 2011 Minutes.** After adjusting the minutes of the June meeting to state that the group felt strongly that the 2012 annual meeting should be at D&E, Tommy (Andy) motioned that the minutes be accepted. The minutes were approved unanimously.
2. **Ray Garton's Fossil Prep Class.** Over 30 people have indicated interest. The class will take approximately 4 hours; each class can hold 8 students so four classes will be needed to cover all. Ray has asked that we provide \$200 for an additional equipment setup. Canaan Valley, Kanawha, Monongalia and Tygart Valley chapters committed to donating \$30 each to buy Ray an additional equipment setup. Jim Van Gundy will try to roundup an additional \$80 donation. Jim will also talk to Ray to get the four classes scheduled. Students will preregister and pay Ray \$10-\$15 each.
3. **Trees Chapter for MN Manual.** Ellen Hrabovsky's new chapter is nearly finished with DNR review and is now being reformatted. DNR will mail the new chapters out.
4. **Compilation of MN Mailing List.** All chapter coordinators should send Jim VG an address list with all current and past students and with anyone who might be interested in the MN program.
5. **Compilation of Instructor List.** Chapter coordinators should send Jim VG the names and contact info of instructors.

New Business

1. 2012 Annual Meeting. There was consensus at the June 12, 2011 meeting that the 2012 annual meeting would again be held at Davis and Elkins College. It was agreed to aim for the second weekend in June to be consistent with previous years. Jim VG will check availability with Russ McClain. Andy, Jim VG, Tommy agreed to be the committee to develop programs for the 2012 annual meeting.
2. New Chapter Addition. Discussion of how to add a new chapter ended with Ellen H (Penny) motioning to follow Jim VG's suggestion that a prospective chapter draft by-laws, elect officers and apply to the WVMNSAC for recognition. The SAC would then make a recommendation to the DNR Wildlife Resources Section who would grant chapter status. The motion carried unanimously. Jim VG will recommend this to the DNR Wildlife Resources Section on behalf on the SAC.
3. Recertifying a Lapsed MN. Discussion of how to recertify a Master Naturalist who has let his/her certification lapse for one or more years ended with Andy's (Tommy) motion to follow Jim VG's suggestion that the individual complete one year's coursework (8 hours) and volunteer hours (16 hours) and receive approval from his/her chapter coordinator for reinstatement. The motion carried unanimously. Jim VG will recommend this to the DNR Wildlife Resources Section on behalf on the SAC.
4. Modification of Core Class List. After suggestions that Geology be elevated to a core class and that a core class in Soils be developed, there was much discussion on what makes a class a core class versus an elective. Ellen H (Penny) motioned that the Curriculum Subcommittee generate a proposal for changes in curriculum to be discussed at the annual meeting in June. All chapter coordinators should send suggestions to Ellen.
5. Chapter Updates.
 - a) Tygart Valley will be sponsored by Davis and Elkins College.
 - b) Emily Grafton may be developing a Parkersburg chapter.

Next Meeting: First Quarter 2012 by teleconference.

ACTION ITEMS

2/22/11

Check about getting an article in Wonderful West Virginia magazine. **Jim F**

10/18/11

Canaan Valley, Kanawha, Monongalia and Tygart Valley chapters donate \$30 each to buy Ray Garton an additional equipment setup.

Try to roundup an additional \$80 donation for additional fossil prep equipment. **Jim VG**

Talk to Ray to get the four fossil prep classes scheduled. **Jim VG**

Send Jim VG an address list with all current and past students and with anyone who might be interested in the MN program. **Chapter Coordinators**

Send Jim VG the names and contact info of instructors. **Chapter Coordinators**

Check availability of D&E meeting rooms for 6/8-10/2012 for annual meeting. **Jim VG**

Develop programs for the 2012 annual meeting. **Andy, Jim VG, Tommy**

Recommend process for adding chapters and recertifying lapsed MNs to the DNR Wildlife Resources Section on behalf on the SAC. **Jim VG**

Work with the Curriculum Subcommittee to generate a proposal for changes in curriculum to be discussed at the annual meeting in June. **Ellen H**

Send curriculum modification suggestions to Ellen H. **Chapter Coordinators**

DRAFT